

WARREN COUNTY COMMISSIONERS MEETING
MONDAY DECEMBER 6, 2021

The Warren County Commissioners present for the meeting: Clay Andrews, Adam Hanthorne, Craig Greenwood.

Public: Randy Wurtzbaugh, Brendon Rudolph, Russell Rudolph, Shawn Grady, Blake Schoen, Ethan Foxworthy.

Department Head/Elected Official – Robin Weston-Hubner, Auditor; Jud Barce, County Attorney; Matt Herndon, Highway Supervisor; Jenny Hobaugh, Highway Department Office Manager; Randy Haddock, Surveyor; Rusty Hart, Sheriff; Ethan Foxworthy, Council; Michelle Hetrick, Clerk; Sharon Hutchison, Council (online); Jill Wilson, HR Director; Phil Astell, EMA Director; John Kuiper, Zoning Director.

1. The meeting was called to order by Clay Andrews.
2. Clay Andrews, Commissioner President led the Pledge of Allegiance.
3. New Business:
 - a. Clay Andrews requested to add Leuck Condemnation Case, Weston-Hubner to remove 2022 EMS Agreement and add 2022 Warren County/Purdue Extension Agreement. Craig Greenwood made a motion to approve the amended agenda with a second from Adam Hanthorne, all voted in favor.
 - b. Adam Hanthorne made a motion to approve the November 15, 2021 Commissioner Meeting minutes with a second from Craig Greenwood, all voted in favor.
 - c. Adam Hanthorne made a motion to approve the November 15, 2021 through December 6, 2021 Accounts Payable Claim Dockets with a second from Craig Greenwood, all voted in favor.
 - d. Adam Hanthorne made a motion to approve the payroll November 24, 2021 with a second from Craig Greenwood, all voted in favor.
 - e. Highway – Herndon explained the application for Federal Grant has been submitted, dump truck and Animal Control truck were sold on GovDeals. Herndon presented a lease quote for a new tractor and mower from Huntington and South Eastern Equipment for \$156,814.53. Clay Andrews made a motion to approve a 3-year lease at \$54,284.00/year paid from Local Rd & St equip line with a second from Adam Hanthorne, all voted in favor. Andrews explained the ARP additional bonus for employees. Discussed bridge on 300N and Vermilion Co Ill project. Craig Greenwood made a motion to approve the agreement with Vermilion County Illinois Letter of Understanding with a second from Clay Andrews, all voted in favor.
 - f. Hoosier Associates, Insurance Review – Blake Schoen explained the County Insurance review. Discussed deductible changes, adding more insurance to parks and farms. Commissioners asked to change auto deductibles to \$500 comprehensive and \$1,000 collision for all insured.
 - g. Title VI Manager Appointment – Clay Andrews made a motion to appoint Jill Wilson, HR Director as Title VI Manager with a second from Adam Hanthorne, all voted in favor.
 - h. Solid Waste Interlocal Agreement – Clay Andrews made a motion to approve the 2022 Warren County Solid Waste Interlocal Agreement with a second from Adam Hanthorne, all voted in favor. Discussed the Solid Waste board appointments. Williamsport Town Meeting December 16th, will discuss the 2 appointments. Hobaugh will discuss the 1 appointment from one of the other smaller towns.
 - i. Condemnation Cases, Miles and Leuck – Barce explained the cases. Clay Andrews made a motion to approve Leuck and Miles agreed findings/judgement and all future condemnation cases that are settled with the State by Jud Barce, County Attorney, with a second from Craig Greenwood, all voted in favor.
 - j. Williamsport Fire/EMA, Surplus Fire Truck – Hanthorne explained that Williamsport currently owns a surplus fire truck and Pine Village is currently using the truck. Williamsport would like to donate the truck to the county for all fire stations to use. Astell discussed storage of the fire truck. Weston-Hubner inquired about insurance, certifications, warm storage, maintenance, etc. and who would pay for these items. The Commissioners requested Barce write a resolution for Town of Williamsport and the County transferring ownership.
 - k. 2022 Warren County/Purdue Extension Agreement – Discussed the agreement in detail. The \$46,170 provides 2 educators at ½ and ¼ of their salaries. Craig Greenwood made a motion to approve the 2022 Purdue Contractual Service Agreement with a second from Adam Hanthorne, all voted in favor.
4. Old Business:
 - a. Vermilion County Illinois Highway – Addressed in New Business
 - b. Unsafe Building Order/Property Maintenance Updates – Barce explained Mr. New in Greenhill UBO will be at the next meeting.
 - c. Courtroom/Courthouse Repairs – Greenwood updated the courtroom repair work. Work should be mostly done by Christmas, possibly put chairs in between Christmas and new year, working on probation office on south side. Discussed new quote for chairs from 26,260 to 46,494.37. Craig will work on this issue. There will be more repair bills in the future for repair of the wood work.
 - d. New Extension Building Repair – Hanthorne explained a final bill from Jim Morgan in the near future as all work has been completed. Weston-Hubner explained the internet and phones will be installed by Axxess and Comcast on December 10th. Greenwood discussed window blinds and closet organization systems. Craig Greenwood made a motion to pay up to \$4,000 from Jordan Creek Wind Farm Expense Fund to have blinds installed/closet organizer with a second from Adam Hanthorne, all voted in favor. Hanthorne will contact Jim Morgan to have the blinds and closet organizers purchased and installed.
 - e. Jail Generator/Battery Backup/Phone System – Hart explained we are waiting on Comcast.
 - f. EMA Lighting – Hall Electric will be quoting the new lights.
5. Elected Official/Department Head Comments:
 - a. Jud Barce, County Attorney - Currently working on Buffalo Hill road as 100 year search has been completed, handbook will be finished soon. Discussed the contract between Ascension and Autumn Trace.

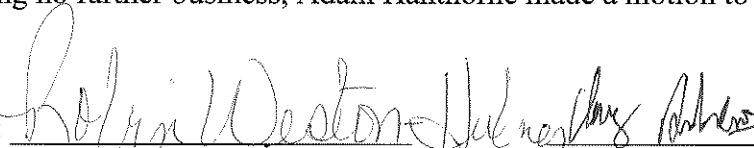
- b. Jill Wilson, HR Director – Working on the ADA self-evaluation, Christmas party will be December 20th. Wellness Program will be held in January and sign-up will begin soon. Greenwood inquired about employees with COVID illnesses missing work. Wilson explained employees have primarily used sick days.
- c. Randy Haddock, Surveyor – Benton and Warren County Drainage Board meeting will be December 7th 9:30 a.m. concerning Goose creek.
- d. Matt Herndon, Highway Supervisor – Community Crossing Grant 2022 submission is in January. A working meeting will need to be held to discuss what to requesting in the grant.
- e. John Kuiper, Animal Control – Kuiper Thanked all for the condolences after the loss of his father-in-law. Stated the new truck is working great and graphics are almost complete. Kuiper will look at Mr. New property concerning the UBO.
- f. Robin Weston-Hubner, Auditor – Inquired about the 2022 Pasture Farm Lease. Hanthorne will contact Mr. Fink.

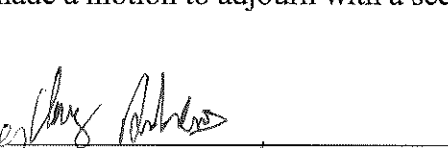
6. Public Comment: No Public Comment

Next Commissioner meeting December 20, 2021 @ 8:30 a.m.

There being no further business, Adam Hanthorne made a motion to adjourn with a second from Craig Greenwood, all voted in favor.

ATTEST:


Robin Weston-Hubner, Auditor


Clay Andrews


Adam Hanthorne


David Craig Greenwood